



CEDAR HILL PREP SCHOOL

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Application for Enrollment Part Two | Application for candidates applying for Grade 5 - 8

Confidential recommendation and request for school records.

To Parent/Guardian: Please fill out section A and give it to the child's school to complete and mail to the school.

Section A

Name of student _____ Date of birth _____

I hereby authorize to release my child's school records.

Signed (Parent/Guardian) _____ Date _____

Section B

To the teacher/Counselor/Director: We appreciate your cooperation in providing us with school records and a confidential recommendation for the above named child. Please forward school records or transcripts of evaluations and grades. If the student left before the end of the term, please include grades/evaluations up to the time of withdrawal.

Please include the following items with the recommendation:

- School records/transcripts for the last two years.
- Credit awarded, if appropriate.
- Copies of any standardized test results.
- School profile, information on grading system & curriculum
- Any other information that would be beneficial to us in working with this student
- Independent writing sample (English).
- Mathematics sample on solving word problems.

Approaches to Learning	To Improve	Satisfactory	Good	Excellent	N/A
Attends class punctually					
Works cooperatively					
Works independently					
Participates in activities and discussions					
Actively listens in class					
Organizes time effectively					
Completes assignments on time					
Concentrates and pays attention in class					
Seeks help when necessary					
Demonstrates effort					

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Approaches to Learning	To Improve	Satisfactory	Good	Excellent	N/A
Motivation					
Conduct					
Self confidence					
Independence					
Leadership					
Response to criticism					
Concerns for others					
Respect for individual differences					
Responsibility					
Relationship with peers					
Relationship with adults					
Emotional maturity					

Please note any academic, personal, social and/or behavioral concerns you have about this student.

Has the child ever received: Psychological assessment Yes No Physical Therapy Yes No
 Occupational Therapy Yes No Speech and Language Therapy Yes No

If you have answered yes to any of the above, please include reports of testing and/or therapy.

Has the student ever received any serious disciplinary sanctions? Yes No

If yes, please explain.

Please describe the student's particular strengths or weaknesses

Has the student made a significant contribution to your (school) community?

Recommendation

I recommend this applicant for admission Enthusiastically Strongly With reservation Not at all

Name _____ Job Title _____

Email _____ Telephone _____

Signature _____ Date _____

Thank you for completing this confidential recommendation.